



ACADEMIC SENATE
for CALIFORNIA COMMUNITY COLLEGES

ASSIGNING COURSES TO DISCIPLINES

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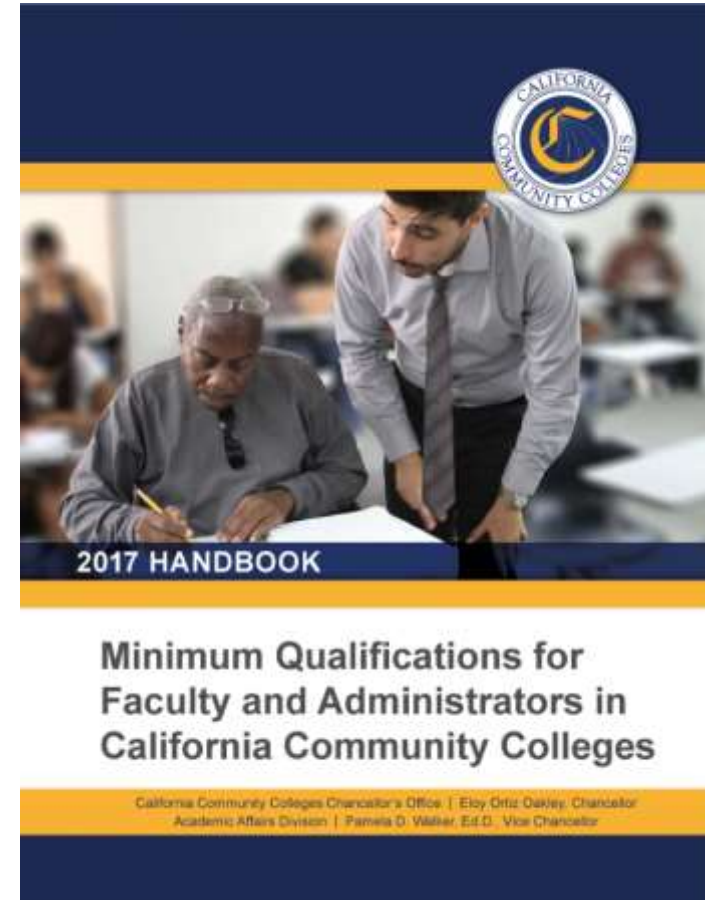
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2018 Curriculum Institute

Riverside Convention Center

Today, we will discuss...

- Minimum Qualifications (MQs)
- The Disciplines List
- Assigning Courses to Disciplines

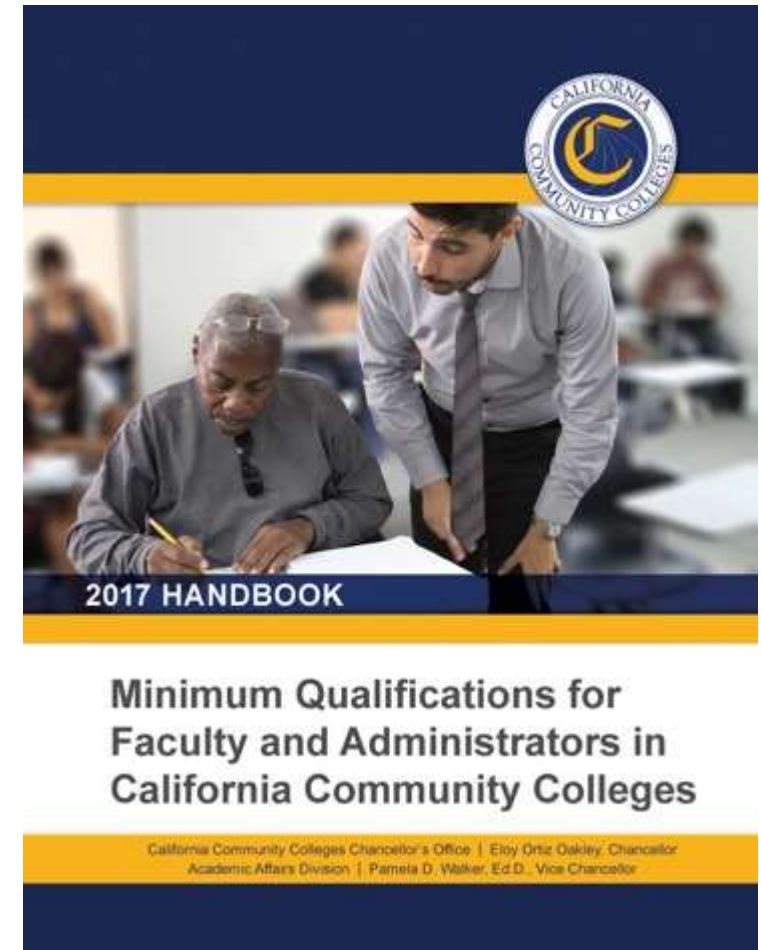


What is a Discipline?

- A “discipline” is defined as a grouping of courses that share common academic or vocational preparation, which are typically defined by a degree or degrees (MFA, MA, BA, MS, etc), or specific professional preparation.
- Discipline is from the perspective of faculty preparation.
- Faculty must meet the MQs for the discipline of the faculty member’s assignment.
- *Not the same* as local departments or subject areas.
 - Example:
 - Local Department or Subject Name: Child and Family Studies
 - Official Discipline: Early Childhood Education
- Not the same as your local designator, a TOP code, or a FSA!

The Disciplines List

- Specifies the *minimum* qualifications for each discipline
- Revisions to Discipline List is done annually
 - Through local senate or through professional organization
 - Must have two separate senate districts approve the proposal
 - Must provide evidence to support rationale for change
 - Minimum of two statewide hearings
- Board of Governors considers the recommendations of the Academic Senate and formally acts on them



Organization of the Disciplines List

- Disciplines requiring a Master's Degree
- Disciplines where a Master's degree is not normally expected but a Bachelor's or Associate degree is expected
- Disciplines in which a Master's, Bachelor's or Associate Degree is not generally expected or available in that specific discipline
- Disciplines for non-credit instruction
- Other – to include Administrators, Learning Center Coordinators, Health Services Professionals, Apprenticeship Instructors, DSP&S Counselors, Work Experience Coordinators, Faculty Interns, EOPS

DISCIPLINES INDEX

This is a comprehensive list of all of the disciplines included in the handbook displayed in alphabetical discipline order. The list identifies the degree and professional experience requirement along with the associated statutory law in California Education Code (CEC) and/or regulation in California Code of Regulations (CCR), title 5 section for each discipline. Reference the Statutory Laws & Regulations section of this handbook for a definition of Occupational and Professional Experience.

Discipline and Areas	Master's Degree	Specific Bachelor's/ Associate's Degree and Professional Experience	Any Degree and Professional Experience	CEC / CCR Code	Page Number
Accounting	X			CCR 53410.1	17
Adapted Computer Technology: Disabled Students Programs and Services	X			CCR 53414(d) (1)(2)	17
Addiction Paraprofessional Training			X		44
Administration of Justice (Police science, corrections, law enforcement)			X		44
Aeronautics (Airframe and power plant, aircraft mechanics, aeronautical engineering technician, avionics)			X		44
African American Studies	X				17

Minimum Qualifications

- Degrees and credits generally must be from accredited institutions (**§53406**).
- An occupational license or certificate is required in certain instances (**§53417**).
- A district may hire a person who possesses qualifications different from, but equivalent to, those listed on the disciplines list, according to criteria and procedures agreed upon by the governing board and the academic senate (**§53430**).

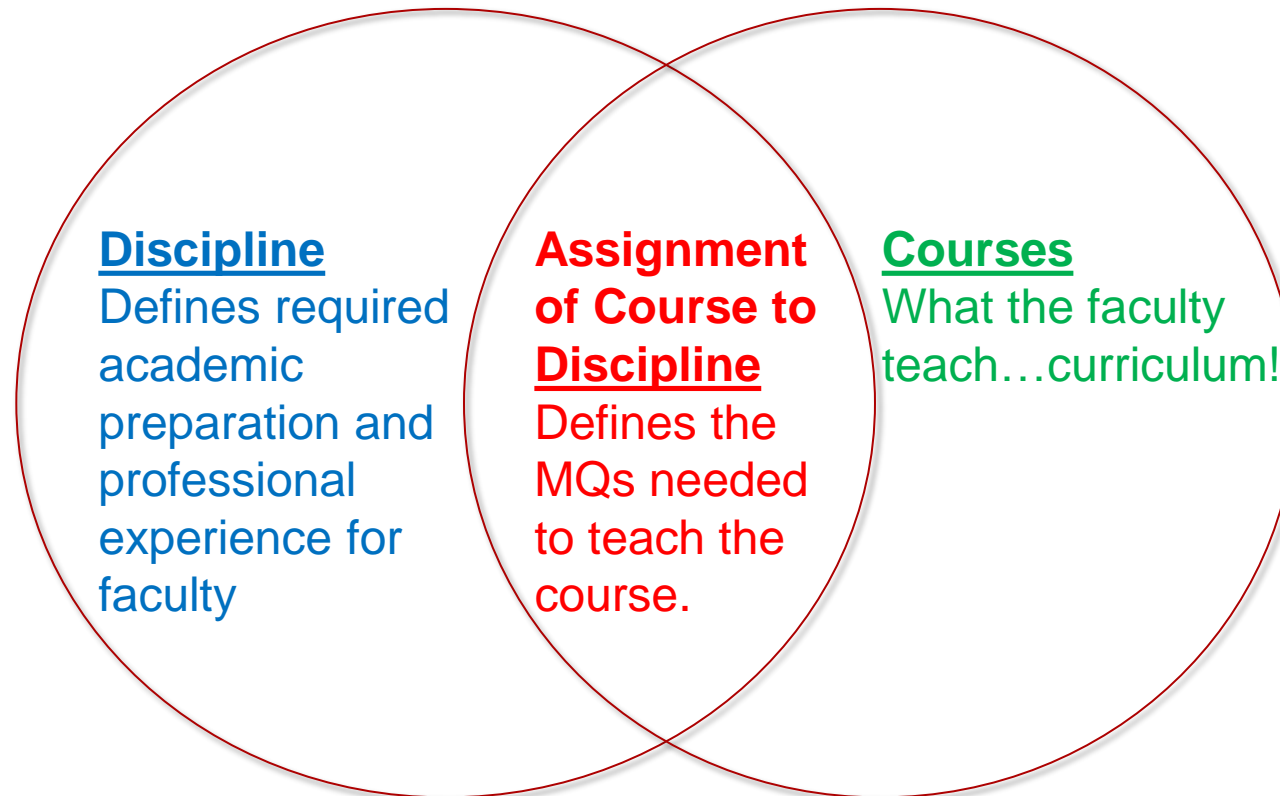
Why Do We Care About Faculty Qualifications?

- Minimum Qualifications are one mechanism that:
 - ✓ Ensures faculty preparation in the content area
 - ✓ Addresses Accreditation Standards
 - ✓ Is a 10+1 issue
 - Equivalency - Ed. Code **§87359(b)**,
 - Minimum Qualifications - Ed. Code **§87360(b)**

Local Minimum Qualifications

- A district may establish additional qualifications which are more rigorous than the state-established MQs.
- However, local MQs cannot be less rigorous than the state-established MQs.

Courses, Disciplines, and MQs – Oh My!



Assigning Courses to Disciplines

- Determine the minimum qualifications necessary to teach a course.
- Local senates maintain responsibility for placing courses in disciplines (§53200(c)(1)).
- All credit & noncredit courses **must** be placed within a discipline or disciplines.
- Not required for community service courses

Options for Assigning Courses

1. Course assigned to a single discipline.
 - Example: ENGL 101 assigned to English. The minimum qualifications for English provides adequate preparation to teach the course content.
2. Course assigned to more than one discipline with an “or”
 - Example: ARTS 101 assigned to Art *or* Graphic Design. The minimum qualifications for either discipline provide adequate preparation to teach the course content.
3. Course assigned to more than one discipline with an “and”
 - HUMA 120 assigned to Humanities *and* Ethnic Studies. The minimum qualifications for both disciplines *together* provide adequate preparation to teach the course content.

Multiple Disciplines

- *Do not* need to have more than one course outline of record (COR) or be listed in the catalog under multiple subject codes. For Example:
 - ARTS 101 is assigned to Art OR Graphic Design on the COR. The college only maintains one COR for ARTS 101. The course is listed in the catalog ONLY as ARTS 101. However faculty who meet MQ for Art or Graphic Design can teach course.
- *May* be “double-coded”, i.e. recorded on two or more CORs and listed in the catalog under each subject code. For example:
 - Social Psychology is recorded on two separate CORs, one as PSYC 120, one as SOCI 120. It is listed in the catalog under both subject codes. Double-coded courses should have identical CORs.

Impact on Teaching

Single Discipline:

Faculty who meet minimum qualifications or the locally-determined equivalent for that discipline are eligible to teach the courses within that particular discipline.

More than one discipline with an “or”:

Faculty who meet minimum qualifications or the locally-determined equivalent in any of the listed disciplines are eligible to teach the course.

More than one discipline with an “and”:

Faculty who meet minimum qualifications or the locally-determined equivalent for ALL of the listed disciplines are eligible to teach the course.

Interdisciplinary Studies

- The Disciplines List includes the discipline of Interdisciplinary Studies.
- The minimum qualifications for Interdisciplinary Studies are:
 - *Master's in the interdisciplinary area OR master's in one of the disciplines included in the interdisciplinary area and upper division or graduate coursework in at least one other constituent discipline.*
- Any time interdisciplinary studies is used, the disciplines for a particular course **MUST** be specified.

Local Disciplines Assignment

- A district may locally assign any discipline on the state list for local use, but they do not have to use any particular discipline.
- For instance, if a district has not locally adopted the discipline of Art History, it could assign all of its Art History courses to the discipline of Art.
- In this case, the MQs for Art History classes in that district would be those defined for the Art discipline, not the Art History discipline (unless/until the district chose to change this).

Single Course Equivalency

- Ed Code and Title 5 refer to qualifications in terms of Disciplines not courses or subject areas within a Discipline (Ed Code §87357; Title 5 §53410 and §53430)
- Legal Opinion L 03-28, Chancellor's Office Legal Division
 - Faculty are hired to teach within disciplines, not a course
 - Therefore faculty are qualified to teach *all courses* assigned to that discipline
- Resolution 19.03 (S18): [Oppose Efforts to Permit Single-Course Equivalency](#)

Disciplines vs. Departments

- Departments are locally defined organizational structures.
- Instructional faculty teach courses *assigned to disciplines, not departments*.
 - Faculty must meet the MQs of the disciplines to which courses are assigned.
 - Example: The LACC Chemistry and Earth Sciences Department offers courses in Chemistry, Geology, Oceanography, and Geography. Who teaches which course?

Disciplines

Earth Science

Chemistry

Geography

Courses

EARTH 1

GEOL 1

GEOL 6

OCEANO 1

CHEM 60

CHEM 101

CHEM 102

CHEM 211

CHEM 212

CHEM 221

GEOG 1

GEOG 15

Courses Assigned to Disciplines

Conflicts When Assigning Courses

- Imagine that the faculty in your physics department want to create a new course on the Philosophy of Science and would like this to be a physics course.
- The philosophy faculty object to the placement of the course in physics and believe that the course should be part of philosophy.
- How does your local process deal with conflicts like this?

Which Discipline(s) Would You Assign?

Multimedia Applications for the Web

Introduction to the use of multimedia components, images, typography, motion and audio, for designing websites. Software may include Photoshop, Dreamweaver, SoundEdit 16 and Flash. Projects include conceptualizing, storyboarding, and designing Web page layout. Application of design elements to Web page creation.

Which Discipline(s) Would You Assign?

Introduction to Peace and Conflict Studies

Historical, social and economic development of the world order along with a wide range approach integral to the examination of global studies, peace and conflict resolution. The study of peace and conflict areas to include the war system, war prevention, nonviolence, human rights, social justice, environmental sustainability and the role of the United Nations and other international governing bodies.

Which Discipline(s) Would You Assign?

Introduction to Geographic Information System

This course introduces basic scientific principles of Geographic Information Systems (GIS) as they relate to working with data that have important spatial orientation and organization. Geometric and geographic concepts and theories are used to develop scientific methods for proper communication of the data and the solution of problems that have spatial relationships. Course covers basic concepts in mapping and orientation, the development of map scales and comparison of different coordinate systems and data error analysis.

Multi-College Districts

- While some multi-college districts have common courses, others do not.
- Since your district has one set of minimum qualifications, similar courses should be placed in the **same** discipline, even if they are called different things.
- Your local process may be different than those in single college districts

Summary

- All Courses **must** be assigned to a discipline listed in the Discipline's List and the assignment of courses is under the **academic senate's/curriculum committee's** authority.
- The process for assigning courses is locally determined and may differ from college to college
- Different colleges may choose to use different disciplines for similar courses!
- Create a clear local process that outlines who is involved and who makes the ultimate decision.

Questions?

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